**RED LODGE COMMUNITY CHURCH**

Minutes of the Executive Council

February 11, 2021

The meeting was opened via Zoom at 5:00 PM with the following individuals being present: Jim Brown (Moderator), Debbie Awes (Past Moderator), Mark Schubert (Treasurer), Debbie Awes (Financial Secretary), Pam Peterson (Pastor). Positions remaining vacant are as follows: Vice-Moderator, Clerk, and Recording Secretary.

The following order of business prevailed at this meeting:

* Opening devotion/prayer by Pastor Pam
* Approval of distributed minutes for January 7, 2021 meeting
* Review of church finances by Mark Schubert & Debbie Tomicich
* Discussed the following issues:
1. Administrative Coordinator Position Status
2. Executive Council Vacancies
3. Insurance Update
4. Employee Handbook
* Pastor’s initiatives & concerns
* Benediction by Pastor Pam

The following action items resulted from discussions occurring at the meeting:

* No applications for the Administrative Coordinator position have been received. Debbie Tomicich will check with the Carbon County News as to the status of our advertisement scheduled for the month of February.
* The members of the Executive Council will continue the search for possible names to consider for the vacant position on the Executive Council.
* Facilities Committee member Jay West presented an update of our current insurance coverage.
* The following motion was passed:
	+ Moved and seconded that the newly developed Employee Handbook be adopted to govern all employees of the Red Lodge Community Church.
* Pastor Pam indicated her desire to reopen the church for live public services.
* The following motion was passed:
	+ Moved and seconded that the Red Lodge Community Church would resume live public services on Sunday March 7, 2021 at 11:00 AM. CDC guidelines currently in effect will always be followed.

The meeting was adjourned at 5:45 PM

Respectfully submitted,

 Jim

 Recording Secretary, Pro-temp